

SSW GSO Executive Meeting Minutes

September 5, 2017

HSSW Building -104

Members Present

Naomi Reid – Graduate Student Organization Co-Chair / Educational Review Committee Representative

Stephanie Luczak – Graduate Student Organization Co-Chair / Educational Review Committee Representative

Cassandra Marrero – Graduate Student Organization Treasurer

Jennifer Lassman – Graduate Student Organization Secretary

Milagros Marrero-Johnson (VIA Phone)- Director of Student and Academic Services / GSO Advisor

Call to Order:

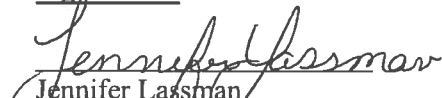
- I. Meeting was called to order on September 5, 2017 at 6:06 pm by Stephanie
- II. Naomi discussed Hurricane Harvey Aid
 - a. Expenditure forms to be discussed
 - b. Discussed having a program to address natural disasters (Draft to be sent to Milagros)
 - c. Making Care Kits
 - d. Collecting donations
- III. Naomi and Stephanie discussed Steering Committee Agenda – September 12, 2017
 - a. Approve minutes from June, July, August
 - b. Discuss perspectives on Charlottesville
 - i. Plan to have support event in month of September - Continue Discussion at Steering Committee meeting
 - c. Discuss Budget
 - i. Cassandra to discuss allocation of funds – due Oct 10th
 - d. Discuss updated policies and procedures
- IV. Naomi asked for a motion to approve Executive Minutes
 - a. Stephanie Approved
 - b. Cassandra seconds motion
 - c. 4 in favor, 0 opposed, 0 abstention
- V. Discussion of co-chair goals
 - a. Discussion of self evaluations
 - i. Milagros to send evaluations for secretary and treasurer
 - ii. Create survey for co-chairs
 - iii. Create survey for student body to evaluate GSO
 1. Concern of lack of responses
- VI. General updates
 - a. Voting on constitution

- i. Vote approval still in process
 - ii. Milagros to be in touch with Sylvie on approval
- b. Interest Group
 - i. Application now available
 - ii. Encouraged advertisting
 - iii. Further discuss of recruitment at Steering Committee
- c. Dean Heller to attend October Meeting
- d. Advertisement
 - i. Lounge in SSW can be used
 - 1. Discussed lounge as new possible meeting space
 - ii. TV in SSW entrance displays events
- e. Recruitment
 - i. Pride – discussed need for more advertising
 - ii. Laso- New LASO Chair
 - iii. Discussed need for Micro/ IGF chair
- f. Giveaways
 - i. Draft expenditure form
 - ii. To discuss further with Milagros
- g. Review:
 - i. GSO Leadership training
 - 1. Discussed importance of avoiding reinbursments
 - ii. GSO Mixer
 - 1. Positive feeback
 - 2. Importance of remembering sign in sheet
 - iii. Fall Social
 - 1. Location: City Steam
 - 2. Date/ Time: Thursday, October 5th at 6pm-8pm
 - 3. Complete expenditure form : Max \$700
 - iv. Community Service Event:
 - 1. A21 walk – to be further discussed
 - 2. Further discussion at Steering Committee Meeting
 - v. Logo Creating Contest
 - 1. Wait to hear from Milagros

Adjournment:

Meeting adjourned at 7:07 pm

Signatures:


 Jennifer Lassman
 GSO Secretary

10/24/17
 Date


 Milagros Marrero-Johnson
 GSO Advisor

10/24/17
 Date