

SSW GSO Executive Meeting
August 13, 2018
3:00 to 4:00 p.m.
School of Social Work Building – Room 229

Members Present:

Milagros Marrero-Johnson - Director of Student and Academic Services / GSO Advisor
Laura Salerni - Graduate Student Organization Co-Chair
Nary Rath - Graduate Student Organization Treasurer
Ciara Velazquez - Graduate Student Organization Secretary

Call to Order:

- I. Meeting was called to order at 2:55 p.m.
- II. Updates on GSO Mixer
 - a. GSO Mixer – Kim Schwarz got back to us - \$1,462.43 – will move forward with order
 - b. 14 have RSVP'd
 - c. Invite to all confirmed leaders – send email by end of this week (Friday, August 17th) – be at Spotlight by 11:45 a.m. → just to mingle, get to know incoming students
 - d. Bree'Ana and Laura are going to work on introduction to GSO for convocation (5 minutes – possibly 3 slides)
 - i. Send to Milagros by Wednesday, August 22nd
- III. Community Service in fall – Nary connecting with Fernie (Maria) on potential walk against homelessness
 - a. Domestic violence awareness walk for a cause (another potential option)
 - i. Sunday, October 7th from 12:00 – 3:00 p.m. on Windsor Town Green
- IV. First social – Bowl-O-Rama – potential date: Friday, October 5th @ 7:00 p.m.
 - a. Nary will email Iris to see if they are an approved vendor
 - b. Cover shoes and a game; possibly pizza/other food?
 - c. Flyer with event information & RSVP
 - d. Calling Bowl-O-Rama (Laura) – no exact count now but start at 25 (base budget on that) – what is timeline for when we need to tell final number?
 - i. Remind them we would have to bring check day of (can give purchase order if necessary; no deposit)
 - ii. Ask for them to put bowling & food all in one invoice if possible (who is the check made payable to?)
 - iii. 2 pieces of pizza per person (cheese, pepperoni, veggie)
 - iv. Bree'Ana to make flyer

- v. Laura to post on events calendar when verified
- V. GSO now has logo
 - a. Student leaders have to email Natalie in OSAS to use it
 - b. Form to submit final flyer to
- VI. No vacancies in executive committee
 - a. No LASO leaders – need to work at getting representation
 - b. No Community Organization chair
 - c. No Policy Practice chair
 - d. In first meeting, everyone has to declare their names and position***
- VII. Treasurer Report/Update
 - a. Nary & Milagros will work with Bruce to figure out overall budget – send out percentages to groups once it is figured out
 - b. At October 23rd meeting, budgets & vouchers will be approved for different groups
 - i. October 12th → yearly budget for different groups due to Nary
- VIII. GSO Governance Documents
 - a. By-Laws
 - i. Attending language for clarity & accountability
 - ii. Needs to be presented to steering committee at first meeting – needs to be sent ahead of time
 - 1. Put this in its own email with constitution (this will be voted on by school) as well, please view highlighted areas/comments – we will vote on this***
 - b. Constitution
 - i. Contacting Storrs (Milagros will send contact) – we want our constitution to be voted on, as we attempted to last year but it did not follow through – open between these dates (give her link uconn.edu/constitution to say that this is where information is)
 - ii. Put on voting information on back side of first social flyer
 - c. Review of UCONN Hartford Event Services manual
 - i. Need to be sure to add this to agenda for first steering committee meeting***
- IX. Operational Updates
 - a. Reminder to consistently check GSO email
 - b. Ciara's will be set up once she is hired
 - c. Saving to Q drive is important
 - d. Bree'Ana to follow up with Melissa regarding passwords for social media – we need to change them as well; send to Natalie
- X. Existing approved voucher for \$200 will be used for food at first Steering Committee meeting

- XI. Paraphernalia
 - a. Existing inventory that could be used for Mixer
 - b. We could do a voucher request for paraphernalia for first social, if possible
- XII. Bree'Ana and Laura to submit welcome letter to Milagros no later than Monday, August 20th
- XIII. Email needs to go out to leaders who could not attend GSO leadership training (Milagros will send list of those who need training)
 - a. Develop a specific agenda for training (use same one each time)
 - b. Figure out who will do each training (before semester starts)
- XIV. Putting GSO logo on gear moving forward (just need approval)
 - a. Picking a theme for the year?
- XV. Potentially holding an end of the semester event to celebrate
 - i. Ice cream social?
 - ii. Restaurant? Brewery?
- XVI. UConn Home Football game → October 27th vs. UMASS @ time TBD
 - a. Milagros will get price quote for 30 tickets
- XVII. Educational/social justice oriented/voter engagement component
 - a. Joining a rally/march as GSO with t-shirts
 - b. Late September/early October timeframe
 - c. Everyone will look for different opportunities we can get on board with – follow up via email

Adjournment:

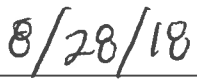
Meeting adjourned at 4:10 p.m.

Signatures:

Minute Taker: Laura Salerni, GSO Co-Chair



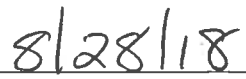
Laura Salerni, GSO Co-Chair



Date



Milagros Marrero-Johnson



Date

GSO Advisor

