

SSW GSO Leadership Meeting
June 6, 2018
5:00 to 6:30 p.m.
School of Social Work Building – Room 229

Members Present:

Milagros Marrero-Johnson - Director of Student and Academic Services / GSO Advisor
Bree'Ana Johnson - Graduate Student Organization Co-Chair
Laura Salerni - Graduate Student Organization Co-Chair
Melissa Crossley - Graduate Student Organization Secretary

Call to Order:

- I. Meeting was called to order at 5:22 p.m.
- II. Milagros welcomed everyone and each student introduced themselves.
- III. Milagros asked for the students present to declare their name and position for the 18-19 year.
 - a. Bree'Ana Johnson, Co-Chair for GSO
 - b. Laura Salerni, Co-Chair for GSO
 - c. Melissa Crossley, Secretary for GSO
- IV. Melissa completed the hiring paperwork today.
 - a. Official hire date, pending approval, June 22nd, 2018
 - b. Pay rate for \$10.71 per hour – 6 hours/month
- V. Each GSO Executive Committee Member will have their own business email
 - a. Use this email for professional purposes instead of personal email and for FOI reasons
 - b. Bree'Ana and Laura's Co-chair email is working and they are connected. Milagros will submit for Melissa's account to be done.
- VI. Bree'Ana has added Melissa to GSO Facebook page
 - a. Melissa needs to accept to help administer the page
- VII. Creating an Instagram for GSO?
 - a. Will discuss more at next Executive meeting
 - b. Include social media resources in tote bags handed out for students at events
- VIII. Mixer in Spotlight after Convocation
 - a. Kim Schwarz is our liaison for Spotlight
 - b. Events Request Form via GSO website – indicate Spotlight & that food will be served (*Laura will do)
 - c. For Mixer - we can extend invite to BSW/DSW if we would like because of small number (10 BSW, 5 PHD) and will still serve primarily MSW students

- d. Just need to indicate that we would like to send invitation out to BSW & DSW if we would
 - e. Possibly hold social towards end of the school year including BSW
 - f. Planning mixer – what is the goal? What do we want people to walk away with? Will anyone speak? Include other leaders as well
 - g. Flyer – Send out by July 10th, RSVP by August 10th
 - h. Send to OSAS, put on FB & Instagram
 - i. Don't focus on recruiting necessarily, informational***
 - j. Format of Convocation for incoming students – less academic, highlighting social work in current climate, NASW Code of Ethics, alumni, spoken word
 - k. Can GSO Co-Chairs speak at Convocation – briefly at the end and invite to mixer – Milagros will let leaders know
- IX. Letter to SSW Community
- a. Draft – August 20th
 - b. Bree'Ana and Laura will meet August 5th
- X. Milagros reviewed goals of the leaders for this year. She provided feedback and asked them to update them for the next meeting
- XI. Advertising CLICC to SSW community was discussed and considered as a potential way to engage students in community engagement
- XII. Community service – one fall, one spring
- a. Potential fall
 - i. Health clinic? Would need to reach out to Kim Schwartz first → Bree'Ana will email. Milagros mentioned there may be many stipulations around this type of event due to HIPPA/confidentiality reasons
 - ii. Participating in a walk?
 - iii. Mentoring on a weekend?
 - b. Potential spring
 - i. Collecting items for Interval House (Bree'Ana will contact)
 - ii. Start thinking about dates of collecting & drop-off
 - iii. Boxes for each concentration – whoever gathers the most will get a pizza/party sponsored by GSO! (would have to build in expenditures)
- XIII. Milagros will send everyone campus policies/procedures document
- a. Any flyer needs to have a statement regarding Accessibility*
 - b. Events including minors have special regulations*
 - c. Will review in next meeting
- XIV. Continue to look at giveaways – try to make different from previous years
- XV. First social of year
- a. Has to be an approved vendor*
 - b. Carmen & Iris in Finance can let us know who is approved vendor
 - c. Bowl-O-Rama in Newington
 - d. Prepare flyer
- XVI. Interest Meetings
- a. No RSVP for June 21st meeting yet

- b. 3 RSVP for July 24th first
 - c. Food – Panera & Blind Pig, respectively
 - d. Reminder sent to students – email Natalie
- XVII. City tour – google doc should be created
 - a. Need volunteers to give tours – send out to returning students – will hold mini orientation for them
 - b. Extending it beyond “square”, How long would it be?, Keep in mind accessibility
 - c. Potential dates in August – Tuesday, Wednesday, & Thursday – one early morning, one afternoon, one early evening on August 14th, 15th & 16th
- XVIII. Admin students will be granted funds – if there is not a formal representative, then they cannot access funds (would stay under GSO umbrella). Milagros will contact 3 remaining students to let them know.
- XIX. Date for Milagros to conduct training in conjunction with Leadership Greater Hartford for incoming leaders is Monday, August 13th, pending Andre’s availability
 - a. Speaking to Andre via phone – call during July 2nd meeting @ 1:15pm to review what leaders would want covered in training
- XX. Student Activities mandatory meeting in Storrs for executive committee on Sunday before school starts – tentatively August 26th
- XXI. Accessing Q-drive to save documents
 - a. Create folders
 - b. Milagros stressed the importance of saving documents as leaders move along in the year
- XXII. Build in GSO training for new leaders as they come on
 - a. After Steering Committee meeting?
 - b. Post on calendar when known
- XXIII. Post-evaluation of every event will be required of all leaders
 - a. Future funding will be contingent on whether they hand it in
 - b. Include language in By-Laws
- XXIV. UCONN Alumni Relations – Elyssa Kelly, SSW Staff representative
 - a. How to engage alumni in GSO
 - b. Social with students & alumni?
- XXV. Open House
 - a. Saturday, November 3rd 9am-12pm
 - b. As many GSO members as possible
 - c. How does GSO want to engage with prospective students?
 - d. Milagros will update as details are finalized
- XXVI. Need Constitution finalized so that it can be voted on Friday, September 14th (first field advising seminar)
 - a. Will work on at next meeting
- XXVII. UConntact

- a. Register our organization?
- b. Resources: photo gallery, news section (handouts, etc.), post about events, track attendance (Download campus mobile check-in app) – iPads, send messages to members and survey creation

XXVIII. Meetings

- a. 1st Executive Meeting during school year will be – Tuesday, September 4th SSW 229 from 1:30 to 2:30pm
- b. 1st Steering Committee Meeting during school year will be – Tuesday, September 18th
- c. Will request HTB 216, Food will be at both
- d. Need to map out dates for the rest of the semester (meetings will need to go on events calendar). Have dates prepared for next meeting.

XXIX. Next meeting – discussing Constitution & By-Laws - Monday, July 2nd at 1:15pm

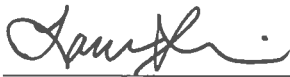
- a. Needs to go on calendar
- b. Room needs to be reserved

Adjournment:

Meeting adjourned at 6:40 p.m.

Signatures:

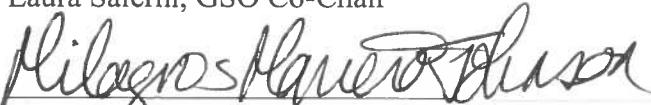
Minute Taker: Laura Salerni, GSO Co-Chair



Laura Salerni, GSO Co-Chair

8/13/18

Date



Milagros Marrero-Johnson

GSO Advisor

8/13/18

Date