

UConn SSW Graduate Student Organization
Executive Committee Meeting Minutes
Wednesday, August 14, 2019
10:00 to 11:30 am
HSSW 328

Members Present:

Krystina Jackson – Graduate Student Organization Co-Chair
Megan Krementowski – Graduate Student Organization Co-Chair
Sarah Dottor – Graduate Student Organization Treasurer
Milagros Marrero-Johnson – Director of Student & Academic Services / GSO Advisor
Natalie O'Connor – Program Assistant, Office of Student & Academic Services

- I. Meeting called to order at 10:04 am
- II. Review of current GSO leadership interest and commitment
 - a. Co-Chairs will add proposed interest groups to list and update as needed
 - b. Natalie will create distribution list and send to executive committee
 - c. Milagros will inform Dean's office of school committee chairs
- III. Leadership Training
 - a. Co-Chairs asked for clarification on their responsibilities for the day
 - i. Milagros advised they introduce themselves, circulate sign-in sheet, hand out folders, assist where needed, and send regards on her behalf – leaders should review folder materials outside of training
 - b. Milagros requested that pronouns be used with introductions
 - c. Natalie will send food order for the day to executive committee to refer to
- IV. GSO Governance
 - a. Follow up on Constitution and voting
 - i. Co-Chairs stated that voting will be include with Graduate Student Joint Election in October
 - ii. Co-Chairs and Sarah are to propose to Steering Committee that leaders make announcements in classes to encourage students to vote and will circulate sign-up list for this at meeting
- V. Operational Updates
 - a. Social Media timeline in progress
 - i. Co-Chairs informed all that the GSO Instagram account is gaining followers
 - ii. Co-Chairs to gain access to GSO Facebook page
- VI. Convocation

- a. Video update
 - i. Co-Chairs presented draft video that will be presented at Convocation and will send via Google drive
- b. Welcome letter update
 - i. Co-Chairs stated that this is in progress and will send draft to Milagros

VII. GSO Mixer

- a. Status of event date, reservation space and food
 - i. Co-Chairs stated:
 1. Mixer will be held on August 30 at Porron & Pina
 2. Expecting 25 to 30 students
 3. Will be in touch with contact at venue
 4. Will provide Sarah with invoice so can have check for the day of
- b. Flyer will be distributed at Convocation, shared on social media, and Co-Chairs will spread news through word-of-mouth and announcement at tomorrow's Leadership Training

VIII. Expenditures

- a. Approval of Expenditure Report
 - i. Expenditure of \$240.00 for July payroll of paid student positions
 1. Krystina motioned to approve, Sarah second the motion, all in favor for
- b. Co-Chairs submitted expenditures for food for October, November, and December meetings that will be approved at next meeting
- c. GSO shirts
 - i. Vendor is pending and will need to be approved to proceed

IX. Budget

- a. Milagros will be send budget information to executive committee once received

X. Community engagement (internal & external)

- a. Mobile Action Network
 - i. Co-Chairs will work with Angela Bellas to see where they can assist in her efforts
- b. GSO Newsletter
 - i. Co-Chairs asked GSO leaders of proposed interest groups for write up and asked Sarah for write up on pronouns
- c. Collaborating with outside organizations
 - i. Executive team will work to gain visibility of GSO

XI. Discuss additional GSO activities, events, and service opportunities

- a. Meeting with Faculty

- i. Co-Chairs working to see if there can be MSW student representation within faculty search – would like to have a voting rights
- b. Megan and Sarah will attend training in Storrs, Co-Chairs will follow up with Kayla
- c. All discussed incorporating options to call/skype into Steering Committee meetings
- d. Co-Chairs will be in communication with Dean on BH365
- e. Co-Chairs will have agenda for first Steering Committee meeting at next Executive Meeting

XII. Meeting adjourned at 11:32 am