

# Kelly C. Sanchez

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## EDUCATION

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University of Connecticut Ph.D. in Social Work	Aug 2025 - Present
University of Connecticut Master of Social Work	May 2023
Brown University Master of Public Health	May 2018
University of Connecticut Bachelor of Arts	May 2015

## WORK EXPERIENCE

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### Yale University

Program Coordinator	Mar 2025 - Present
<ul style="list-style-type: none"><li>• Coordinate day-to-day operations of public health research projects in Samoa and American Samoa, ensuring smooth collaboration among U.S.-based investigators, local partners, and community stakeholders</li><li>• Develop project timelines, protocols, and training materials and oversee IRB submissions and compliance across multiple institutions to support successful study implementation and ethical research practices</li><li>• Manage data collection systems and reporting processes, including reviewing data for accuracy, supporting inter-institutional data sharing, and preparing materials for data safety boards and stakeholders</li></ul>	

### Wheeler Clinic

Per Diem Bilingual Crisis Clinician	Aug 2024 - Present
<ul style="list-style-type: none"><li>• Conduct program specific screening and evaluation, and formulate diagnosis in accordance with the Diagnostic Statistical Manual (DSM) for children birth through 17</li><li>• Develop and document, clear clinical formulations and individualized and measurable treatment plans</li><li>• Demonstrate knowledge of psychopathology, crisis theory, and other behavioral health concerns</li></ul>	

### Optimus Health Care, emme Coalition

Licensed Master of Social Work	Sep 2023 - Dec 2024
<ul style="list-style-type: none"><li>• Deliver clinical behavioral health services, including psychosocial assessments and bilingual psychotherapy, while developing individualized treatment plans</li><li>• Manage electronic health record documentation, upholding standards for accuracy and timeliness in client records</li><li>• Supervise team of five community health workers, monitoring team performance and providing feedback</li></ul>	

### UConn Health - Health Disparities Institute

Grants and Contracts Manager	Mar 2023 - Sep 2023
<ul style="list-style-type: none"><li>• Managed a diverse portfolio of grant and contract stages, ensuring organized tracking and strategic planning for pending, active, and anticipated funding opportunities</li><li>• Implemented and administered contract solicitation processes, ensuring adherence to compliance standards and efficient management of subrecipient agreements</li><li>• Coordinated the preparation and submission of grant and contract documentation, maintaining strict compliance with funder requirements and overseeing the fiscal management of awarded funds</li></ul>	

### UConn Health - Center for Quantitative Medicine

Project Manager	Sep 2022 - Feb 2023
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- Led the Telehealth project, ensuring strategic alignment with health objectives and effective team coordination
- Executed a comprehensive review of telehealth services, utilizing a blend of research methods to evaluate clinical and patient engagement
- Compiled and presented a detailed report outlining findings and policy recommendations for legislative consideration

#### **UConn Health- CT Center for Chronic Pain**

Project Manager

Jul 2019 - Aug 2022

- Managed the establishment of a comprehensive pain management facility by coordinating with key stakeholders, outlining project deliverables, and establishing timelines and budgets
- Assessed project initiatives regularly, ensuring adherence to quality standards and progress goals, and documented findings in detailed reports
- Cultivated and sustained productive partnerships with healthcare entities and state agencies through consistent and clear communication channels

#### **UConn Health - Center for Quantitative Medicine**

Project Manager

Nov 2020 - Sep 2021

- Managed the telehealth project, overseeing research activities, compliance with institutional review board requirements, and external organizational partnerships
- Coordinated logistics for patient focus groups, ensuring effective scheduling and participant recruitment to evaluate telehealth services
- Developed and implemented surveys to evaluate clinician and patient perceptions and behaviors regarding telehealth, contributing to service enhancements.

#### **State of Connecticut Office of Health Strategy**

Health Program Assistant

Nov 2018 - Jul 2019

- Acted as an intermediary to support collaboration on population health initiatives with cross-agency partners
- Guided the Community Health Worker Certification Initiative, collaborating with an advisory group to shape program policies and oversee its execution
- Oversaw the administration of more than twelve contracts, maintaining fiscal responsibility for budgets surpassing \$1 million
- Performed financial analysis of contractor budgets, ensuring accuracy and adherence to fiscal guidelines by reviewing and approving invoices

#### **State of Rhode Island Department of Health**

Public Health Scholar

Jan 2017 - May 2018

- Assessed Rhode Island's Drug Overdose Prevention Program interventions by collecting and analyzing qualitative and quantitative data
- Supported epidemiologist with monitoring and oversight of 48-Hour Opioid Overdose Reporting system and communicated progress with hospitals and hospital systems
- Aided in development of program publications for community dissemination regarding overdose prevention and related topics

#### **National Institutes of Health**

Undergraduate Scholarship Program, Advanced Student Technician

June 2015 - Aug 2016

- Collaborated with principal investigator and team to adhere to institutional review board protocols for a clinical study on genomic and environmental influences on ADHD development
- Conducted neuropsychological assessments, including intelligence, memory, and executive functioning tests, with both children and adults
- Organized patient medical records and managed the collection of blood and saliva samples

## COMMUNITY INVOLVEMENT

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<b>Volunteer</b> , Planned Parenthood of Southern New England	Nov 2024 - Present
<b>Minority Fellowship Program Reader</b> , Council on Social Work Education	March 2024 - Present
<b>Leadership</b> , Lambda Theta Alpha Latin Sorority, Inc.	April 2013 - Present
<b>Volunteer Medical Interpreter</b> , Clinica Esperanza/Hope Clinic	Nov 2016 - May 2018

## AWARDS AND SCHOLARSHIPS

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<b>University of Connecticut</b> , Impact Scholar	2025
<b>Council on Social Work Education</b> , Minority Fellowship Program Masters-Level Recipient	2022

## LICENSING

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**Master Level Social Work**, State of Connecticut

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## CERTIFICATIONS

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QPR Gatekeeper Training	2023
USF Diversity, Equity and Inclusion in the Workplace Certificate	2021
Mental Health First Aid USA	2021
State of Rhode Island Certified Community Health Worker	2017-2019
Medical Interpreting (Spanish)	2018

## SKILLS

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- Language: fluent Spanish
- Productivity software: G-suite, Microsoft 365
- Project management tools: Trello, Asana
- Research software: basic NVIVO, EndNote, RedCAP, STATA
- Electronic Health Record: Epic, NextGen EHR